

Marjorie Palacios Puetas

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Professional Objective

To work as a consultant, language translator, or as an online English and Spanish teacher for companies and general students.

Professional Summary

Language teacher with 25 years of experience teaching English and Spanish. International experience in England and Spain. I have taught over 1,000 students and worked as a language consultant for several companies. Solid experience in translation, private lessons, and freelance projects.

Professional Experience**Private English and Spanish Teacher**

São José dos Campos, SP (Last 25 years)

- Taught students of different ages and levels with personalized methods.
- Worked with companies and professionals, developing corporate teaching programs.

Specialist in Translation and Consultant for AI – Cosmoint

January 2024 – September 2024

- Responsible for training professionals in the company and consulting on optimizing language models (LLMs) applied to English-Portuguese and vice versa translation.
- Collaborated in refining AI systems to ensure more accurate, contextualized translations adapted to the company's needs.
- Conducted qualitative evaluations of AI-generated translations and assisted in implementing improvements based on feedback.

Language Consultant and Trainer – Freelancer

January 2018 – December 2023

- Provided specialized corporate communication consultancy to companies needing to improve interaction with international partners and clients in English and Spanish.
- Developed customized corporate English training programs tailored to the needs of sales and support teams, focusing on fluency, negotiation, and presentations.
- Facilitated the creation and translation of communication materials (emails, presentations, and

proposals) to ensure clarity and cultural alignment between companies.

- Served as a contact point for mediating negotiations and meetings, assisting in building strategic relationships in the global market.
- Implemented strategies to enhance trust and team performance in multilingual environments.

English Teacher

America and Berçário Formiguinha Institutions - São José dos Campos, SP

April 1998 – December 2002

- Planned and executed lessons for children and teenagers.
- Created pedagogical strategies for teaching professional languages and group lessons for executives.

Academic Background

Bachelor's Degree in Social Communication

University of Taubaté (UNITAU)

January 1992 – December 1995

Certifications and Additional Courses

Semiotics of Communication – Professor Flávio Calazans (UNITAU, April 1994)

English Course – CCAA (August 1985 – December 1988)

English Specialization – EF School, Brighton, England (September – October 1998)

English Specialization – Bedford School, Brighton, England (February – April 1999)

Advanced English Course – CNA (First semester of 2002)

Advanced Spanish Course – Fisk

Spanish Specialization – Centro de Estudios Javier Díaz, Madrid, Spain

German Course – Centro de Estudios Javier Díaz (Course load: 21 hours)

Computer Course – Centro de Estudios Javier Díaz (Course load: 21 hours)

Technical Skills and Soft Skills

Tools: Microsoft Office Suite, Excel

Languages:

English (Fluent)

Spanish (Fluent)

Soft Skills:

Empathy and effective communication with students of all ages

Teamwork and motivation

Ability to create a positive and productive learning environment